



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
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Third District

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MICHAEL D. ANTONOVICH
Fifth District

May 06, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

40 May 6, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**DEPARTMENT OF PARKS AND RECREATION:
CITY TERRACE PARK PICNIC SHELTER AND PLAYGROUND PROJECT
APPROVE CAPITAL PROJECT, APPROPRIATION ADJUSTMENT,
AND PROJECT BUDGET
CAPITAL PROJECT NO. 87183
(FIRST DISTRICT)
(4 VOTES)**

SUBJECT

Approval of recommended actions and appropriation adjustment will allow the Department of Parks and Recreation to proceed with implementation of the proposed City Terrace Park Picnic Shelter and Playground Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed City Terrace Park Picnic Shelter and Playground Project exempt from the California Environmental Quality Act for the reasons stated herein and reasons reflected in the record of the proposed Project.
2. Approve the proposed City Terrace Park Picnic Shelter and Playground Project, Capital Project No. 87183, and the total Project budget of \$449,750.
3. Approve the appropriation adjustment to appropriate a State of California Department of Housing and Community Development Housing-Related Parks Program Grant in the amount of \$280,000 to Capital Project No. 87183 to fully fund the proposed Project.
4. Authorize the Director of the Department of Parks and Recreation, or his designee, as agent of the

County of Los Angeles, to deliver the proposed City Terrace Park Picnic Shelter and Playground Project using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the proposed City Terrace Park Picnic Shelter and Playground Project (Project), located at City Terrace Park, 126 North Hazard Avenue in Los Angeles, is exempt from the California Environmental Quality Act (CEQA), and allow the Department of Parks and Recreation (Department) to implement the proposed Project.

The proposed Project consists of refurbishments of the existing picnic shelter area and play area, including concrete slab replacement in the group picnic shelter, installation of rubber surfacing in the existing play area, and directional signage, as well as repair of the path of travel from the parking lot to comply with Americans with Disabilities Act (ADA) requirements.

The proposed Project will be performed using a Job Order Contract, previously approved by the Board on November 7, 2012. The proposed Project will be administered by Department staff.

Implementation of Strategic Plan Goals

The proposed recommendations support the Board-approved County Strategic Plan Goals of Operational Effectiveness (Goal 1) by enhancing recreational opportunities that benefit County residents in the First Supervisorial District.

Strategic Asset Management Principles Compliance

The proposed Project will support the intent of the Board's Green Building/Sustainable Design policy by conserving natural resources. The proposed Project will incorporate recycled materials in the surfacing.

FISCAL IMPACT/FINANCING

The total proposed Project cost is estimated at \$449,750, including construction, consultant services, and County services. The proposed Project Schedule and Budget Summary are included in Attachment I.

The proposed Project is funded with \$279,750 in grant funding from the State Department of Housing and Community Development Housing-Related Parks Program and \$170,000 from First Supervisorial District Extraordinary Maintenance funds.

Approval of the attached appropriation adjustment (Attachment II) will provide sufficient funds to fully fund the proposed Project.

Operating Budget Impact

Following completion of the proposed Project, the Department does not anticipate any one-time, start-up, or ongoing costs resulting. The proposed Project provisions have maintenance requirements that will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to the Board's Civic Art Policy, adopted on December 7, 2004 and revised on December 15, 2009, this Project is exempt from the 1 percent fee, because the total Project cost is under \$500,000.

On April 17, 2012, the Board accepted a grant in the amount of \$279,750 from the State of California Department of Housing and Community Development, for replacement of concrete slab in group picnic shelter and installation of ADA compliant rubber surfacing for existing play areas at City Terrace Park.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA according to Sections 15301(d), 15302(c), and 15304(a) of the State CEQA Guidelines, and Classes 1(c)(t), 2(e), and 4(a) of the County's Environmental Document Reporting Procedures and Guidelines because the proposed Project consists of rehabilitation and replacement of existing structures with no expansion of use, construction of new, small structures, and minor alterations to the condition of the land. The proposed Project will not include removal of healthy, mature scenic trees.

The Department has retained a historic resources consultant to conduct a cultural resources assessment to determine whether there are potential resources with historical significance at the City Terrace Park. The assessment will be complete prior to the commencement of the proposed Project. To the extent that structures included in the proposed Project are determined to have historical significance, implementation of the Project will ensure that the rehabilitation activities are carried out consistent with Section 15331 of the State CEQA Guidelines, which requires that work on historic structures, including repair, rehabilitation, and restoration, be completed in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings (1995).

The Project is not located in a sensitive environment and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make use of the exemption inapplicable based on the proposed Project records.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on County services or other projects at this facility.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division, and to the Department of Parks and Recreation.

The Honorable Board of Supervisors

5/6/2014

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Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a long horizontal line extending to the right.

WILLIAM T FUJIOKA

Chief Executive Officer

WTF:SHK:DJT

SW:CV:zu

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Civic Arts
Parks and Recreation

**DEPARTMENT OF PARKS AND RECREATION:
CITY TERRACE PARK PICNIC SHELTER AND PLAYGROUND PROJECT
APPROVE CAPITAL PROJECT, APPROPRIATION ADJUSTMENT,
AND PROJECT BUDGET
CAPITAL PROJECT NO. 87183
(FIRST DISTRICT)
(4 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Grant Approval	10/9/2012
Board Approval	3/4/2014
Construction Documents	5/16/2014
Jurisdictional Approvals	8/21/2014
JOC Contract	6/20/2014
Start Construction	9/15/2014
Substantial Completion	12/31/2014
Project Acceptance	4/23/2015
Project Construction Completion Due	12/31/2015
State Required All Work Completed Deadline	6/30/16
Grant Agreement Termination	9/30/2016

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Purchase Order Contract	0
Job Order Contract	\$379,750
Change Orders/Contingency	0
Departmental Crafts Parks Department Trails	0
Youth Employment	0
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	\$379,750
Programming/Development	0
Plans and Specifications*	0
Consultant Services	
Site Planning	5,000
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	3,000
Material Testing	0
Cost Estimating	0
Topographic Surveys	6,000
Construction Management	0
Construction Administration / Gordian	0
Cultural Resource Study	34,608
Utilities/Change Order	0
Other Expenditure:	0
Subtotal	\$48,608
Miscellaneous Expenditures – Furniture	0
Jurisdictional Review/Plan Check/Permit	0
County Services	
Code Compliance Inspection	4,392
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Gordian Group	8,000
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	5,000
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
Office of Contract Compliance	4,000
Subtotal	\$21,392
TOTAL	\$479,750

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S.
NO. 060

April 16, 2014

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2013-14

4 - VOTES

SOURCES

PARKS AND RECREATION

City Terrace Park Picnic Shelter and Playground

A01-CP-88-8752-65043-87183

Rev.: State-Other/Capital Projects \$280,000

INCREASE REVENUE

USES

PARKS AND RECREATION

City Terrace Park Picnic Shelter and Playground

A01-CP-6014-65043-87183

Capital Assets-Building and Improvements \$280,000

INCREASE APPROPRIATION

SOURCES TOTAL: \$ 280,000

USES TOTAL: \$ 280,000

JUSTIFICATION

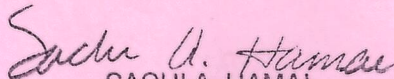
The appropriation adjustment is necessary to increase revenue and appropriation to fully fund the City Terrace Park Picnic Shelter and Playground Project (C.P. 87183).

ADOPTED
BOARD OF SUPERVISORS


AUTHORIZED SIGNATURE SABRA WHITE, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

#40 MAY 06 2014


SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---


☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 189

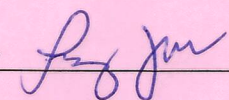

April 17 20 14

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY


April 18, 20 14